

NATSPEC Packages

BUILDING

Annual

Quarterly

<input type="checkbox"/> Professional	\$1990 + \$199 GST	\$498 + \$49.80 GST
<input type="checkbox"/> Basic	\$590 + \$59 GST	\$148 + \$14.80 GST
<input type="checkbox"/> Site	\$690 + \$69 GST	\$173 + \$17.30 GST
<input type="checkbox"/> Structure	\$690 + \$69 GST	\$173 + \$17.30 GST
<input type="checkbox"/> Interior	\$690 + \$69 GST	\$173 + \$17.30 GST
<input type="checkbox"/> Express Post	\$5.00	

Ann/Qtly \$ _____

GST \$ _____

Total \$ _____

Cheque enclosed

Credit card

SERVICES

Annual

Quarterly

<input type="checkbox"/> Combined	\$1990 + \$199 GST	\$498 + \$49.80 GST
<input type="checkbox"/> Mechanical	\$690 + \$69 GST	\$173 + \$17.30 GST
<input type="checkbox"/> Hydraulic	\$690 + \$69 GST	\$173 + \$17.30 GST
<input type="checkbox"/> Electrical	\$690 + \$69 GST	\$173 + \$17.30 GST
<input type="checkbox"/> DOMESTIC	\$290 + \$29 GST	\$73 + \$7.30 GST

Ongoing payment system

Quarterly by direct debit only
(Please complete authority below)

Annually on receipt of an invoice
(Please include payment)

Credit card payment (refer to direct debit arrangements on Page 2)

Please debit according to the above schedule \$ _____

Bankcard

Mastercard

Visa

Card number _____

Expiry ____ / ____

Cardholders name _____ Signature _____

Bank account debit (refer to direct debit arrangements on Page 2)

I/We request Construction Information Systems Limited [ID 184871] to arrange for funds to be debited from my/our nominated account at the financial institution shown below according to the schedule above

Name and branch of financial institution _____

BSB No. _____

Account No _____

Commencing Immediately

Agreement

I/we have read and agree to be bound by the subscription conditions on page 2. It is understood that NATSPEC may need further information before opening a subscription account. If NATSPEC accepts this application it is understood that:

- > Subscriptions run for a minimum of two years.
- > Ownership of the material remains with NATSPEC.
- > A subscription is required for each office using NATSPEC.

Signature(s) for this agreement _____

Name(s) of person(s) signing _____

Contact details

Organisation _____ ABN _____

Contact name _____ Telephone _____

Job Title _____ Fax _____

Email _____ Web _____

Street address _____ Address Level _____

Suburb _____ State _____ Postcode _____ Mobile _____

PO Box _____ Suburb _____ State _____ Postcode _____

Business details

Total professional/technical personnel

1-4 5-9 10-19 20 +

Building profession

Architects/Building designers

Civil engineers

Contractors

Electrical engineers

Facilities managers

Hydraulic consultants

Interior designers

Landscape architects

Mechanical engineers

Multi-disciplinary engineers

Project managers

Quantity surveyors

Structural engineers

Other _____

Wordprocessing software

Word for Windows Ver _____

Word for Macintosh Ver _____

Send to NATSPEC
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email mail@natspec.com.au

Term of Subscription

NATSPEC subscriptions run for a minimum of two years. After the first year of subscription a renewal invoice will be issued for the part-calendar-year bringing the subscription to the common renewal date of 1 January.

Termination

After the initial period a subscription to a NATSPEC package will continue until either party cancels it in writing. Payment will be required to the end of the calendar year. Once the subscription is terminated all copies of our material must be destroyed and no new specifications may be developed using all or part NATSPEC material.

Licence

Subscribing to a NATSPEC specification package and/or purchasing a single worksection will license you to reproduce the material in specifications during the subscription period. At all times, ownership of all information and material supplied by NATSPEC remains with NATSPEC.

This licence only extends to specifications produced in your office for projects on which you are engaged to produce the specification and either the drawings or the bill of quantities. You may not use it to provide a commercial specification preparation service, or for any other purpose, unless NATSPEC has given approval in writing.

If you have more than one office you must have a subscription for each office that is using NATSPEC material.

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Our commitment to you

This document outlines the Direct Debit Request (DDR) arrangements made between Construction Information Systems Limited (NATSPEC) (DDR ID #184871) and you.

Initial terms of the arrangement

In terms of the Direct Debit Request arrangements made between us and signed by you, we undertake to periodically debit your nominated account for the agreed amount for NATSPEC subscriptions.

Drawing arrangements

The first drawing under this Direct Debit arrangement will occur immediately. If any drawing falls due on a non-business day, it will be debited to your account on the next business day following the scheduled drawing date.

We will give you at least 14 days notice in writing when changes to the initial terms of the arrangement are made. This notice will state any changes to the initial terms. If you wish to discuss any changes to the initial terms please contact NATSPEC.

Changes to the arrangement

If you want to make changes to the drawing arrangements, please contact NATSPEC. However, please note that you have agreed to make payments for your NATSPEC subscription for a minimum period from the date of the first quarterly payment.

Enquiries

Direct all enquiries to NATSPEC, rather than to your financial institution, and these should be made at least 14 working days before the next scheduled drawing date. All communication addressed to us should include your Subscriber ID #.

All personal customer information held by us will be kept confidential except information provided to our financial institution to initiate the drawing to your nominated account.

Disputes

If you believe that a drawing has been initiated incorrectly, we encourage you to contact us directly.

Your commitment to us

It is your responsibility to ensure that:

- your nominated account can accept direct debits (your financial institution can confirm this); and
- that on the drawing date there are enough **cleared** funds in the nominated account; and
- that you advise us if the nominated account is transferred or closed.

If your drawing is returned or dishonoured by your financial institution we will phone/email you and then re-draw after 3 working days. Any transaction fees payable by us in respect of the above will be added to your account.